



Job Description – Project Manager

Report to:	Chief Operating Officer
Location:	UK Based remote (occasional travel within UK)
Start date:	ASAP
Term:	Permanent (subject to probation period)
Security Clearance	Role requires SC and NPPV3 Security Clearance

About Nine23

Nine23 is a trusted UK Sovereign, High-Assurance Managed Service Provider (MSP), delivering resilient and secure services that enable seamless interoperability – allowing teams to access the data and applications they need to work collaboratively.

Enablement is at the heart of everything we do. We believe that cyber security and resilience must be business-enabling—not a constraint.

Our services include Cyber Resilience Advisory & Assurance, UK Sovereign & Hybrid Cloud, Connected Data, Collaborative Working Tier 1/Tier 2, and Integration Service Management.

Our solutions are built to meet the most stringent regulatory compliance requirements and are fully aligned with NCSC/DSIT guidance and Secure by Design principles - providing assurance that the systems we design, build, and manage can protect sensitive data and deliver resilient services to our customers.

We have a talented team with shared values and aim to deliver exceptional services and solutions. Nine23 is a friendly and fast-paced company that embraces an entrepreneurial spirit. As an ambitious company that is already growing, this is an opportunity to join an outcome, customer focused team and influence the direction of your career and the company.

The Role

The Project Manager is responsible for leading the successful delivery of customer-facing projects, ensuring outcomes are achieved on time, within budget, and to the highest security and quality standards.

A growing portfolio of projects has given rise to a requirement for an experienced Project Manager to take the lead on the deployment of services and solutions. There are many existing projects in the delivery phase, with new projects to be onboarded within the next few months. This is a customer-facing role, managing customer expectations and ensuring excellence in the delivery of our service, supported by the Engineering Manager for the allocation of technical resources. The role reports into the Chief Operations Office and involves working with the company's senior management team daily.

You will be representing the company in front of our customers and building relationships that push the momentum of the projects to deliver on time, quality, cost, and vision. You will be responsible for customer engagement and maintenance of the project plan(s) and will be accountable for the delivery of the project, liaising directly with internal and external audiences.

This role requires SC and NPPV3 clearance. Candidates without current clearance must be eligible and willing to undergo vetting; Nine23 will support the clearance process.

Nine23 Ltd, 2 Venture Road, University Science Park, Southampton, SO16 7NP

www.nine23.co.uk +44 (0)23 8202 0300 info@nine23.co.uk



You will have end-to-end accountability for project delivery, including planning, execution, reporting, and transition to service, with authority to manage scope, schedule, and delivery risk.

Typical duties will include:

- Project design to ensure deliverables meet the client's requirements within an achievable framework
- Direct accountability for delivery of project after business is won, through to transition to in-service date
- Close internal liaison with sales, technical, and service management teams in a matrix management structure
- Accountability for project documentation for internal and external publication
- Autonomous management of work packages within time, cost, and quality
- Risk identification, analysis, mitigation, and management
- Identification of contract deviations with subsequent resolution and change management
- Production of written checkpoint reports and project reports to an exemplary standard
- Use industry standard PM software and tools
- Scoping and qualifying new opportunities

Desired Skills and Experience

The Employee:

As a successful candidate your attitude, personality and soft skills will be more important than your paper qualifications.

Your profile will include:

- Excellent technical, communication, and leadership skills
- Evidence of experience in delivering project management in a commercial setting
- The ability to build personal relationships, and challenge viewpoints, while maintaining a professional approach
- The ability to elicit expert advice and implement it to achieve goals
- A strong team-ethic – able to integrate easily with a hard-working team
- The capacity to understand strategy and carry out the intent independently
- Exemplary written and verbal communication skills
- An awareness of opportunity and risk, and the ability to qualify them in relation to goals
- The capacity and desire to work with innovative technology and develop new skills, and apply them immediately

You will have experience of:

- Working on projects in a management capacity
- Successful delivery of projects
- Being responsible for a team
- Working within budget and time constraints
- Assessing work for quality criteria
- Producing written reports
- Verbally presenting both your work and work prepared for you
- Instructing, training, and mentoring
- Managing 4/5 projects simultaneously

Nine23 Ltd, 2 Venture Road, University Science Park, Southampton, SO16 7NP

www.nine23.co.uk +44 (0)23 8202 0300 info@nine23.co.uk



Essential:

Agile or PRINCE 2 and/or APMP

- Practical experience in the application of Agile Project Management and PRINCE 2/APMP
- Full UK driving licence

Desirable:

- Experience of JIRA and MS project would be beneficial
- Some experience of working with and/or exposure to, the UK public sector and/or Defence, National Security or Law Enforcement sector.

Why Join Nine23?

1. Deliver nationally significant, high-assurance programmes
2. Operate in a trusted, security-led environment
3. High autonomy and visibility with senior leadership
4. Opportunity to shape delivery practices as the organisation grows